

Admission

- We ordinarily admit students at the beginning of a new academic session.
- Application forms are available in the school office during office hours.
- Age for admission in Nursery is **3+** and in 1st standard is **6+** as on 31st March, to be supported with Birth Certificate.
- A School Leaving/ Transfer certificate from the school last attended to be submitted.
- No student above the age of 18 will be retained in the school. In special cases extensions may be given.
- According to the **RTE Act, 2009, 25%** admissions are reserved for the weaker section and disadvantaged group.

Withdrawal

1. Before withdrawal of a student a month's notice in writing should be given by the parent or guardian & two following month fees should be paid.
2. Transfer Certificate (T.C.) will be issued on the request of the concerned.
3. Application for Withdrawal / Transfer Certificate is attached in the school dairy and must be duly filled and signed by **BOTH** the parents.